



كلية ليوا
Liwa College
Est 1993 م١٩٩٣

LC Student Fees

LC is committed to provide clear and consistent information about fees and related financial policies in compliance with requirements of the Commission for Academic Accreditation (CAA) and relevant Directives of the Ministry of Education (MOE).

This Policy applies to all registered students, enrolled as full-time, part-time, visiting or other mode, and to all programs delivered at all College campuses.

Academic Year
2023 / 2024

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Success starts with you



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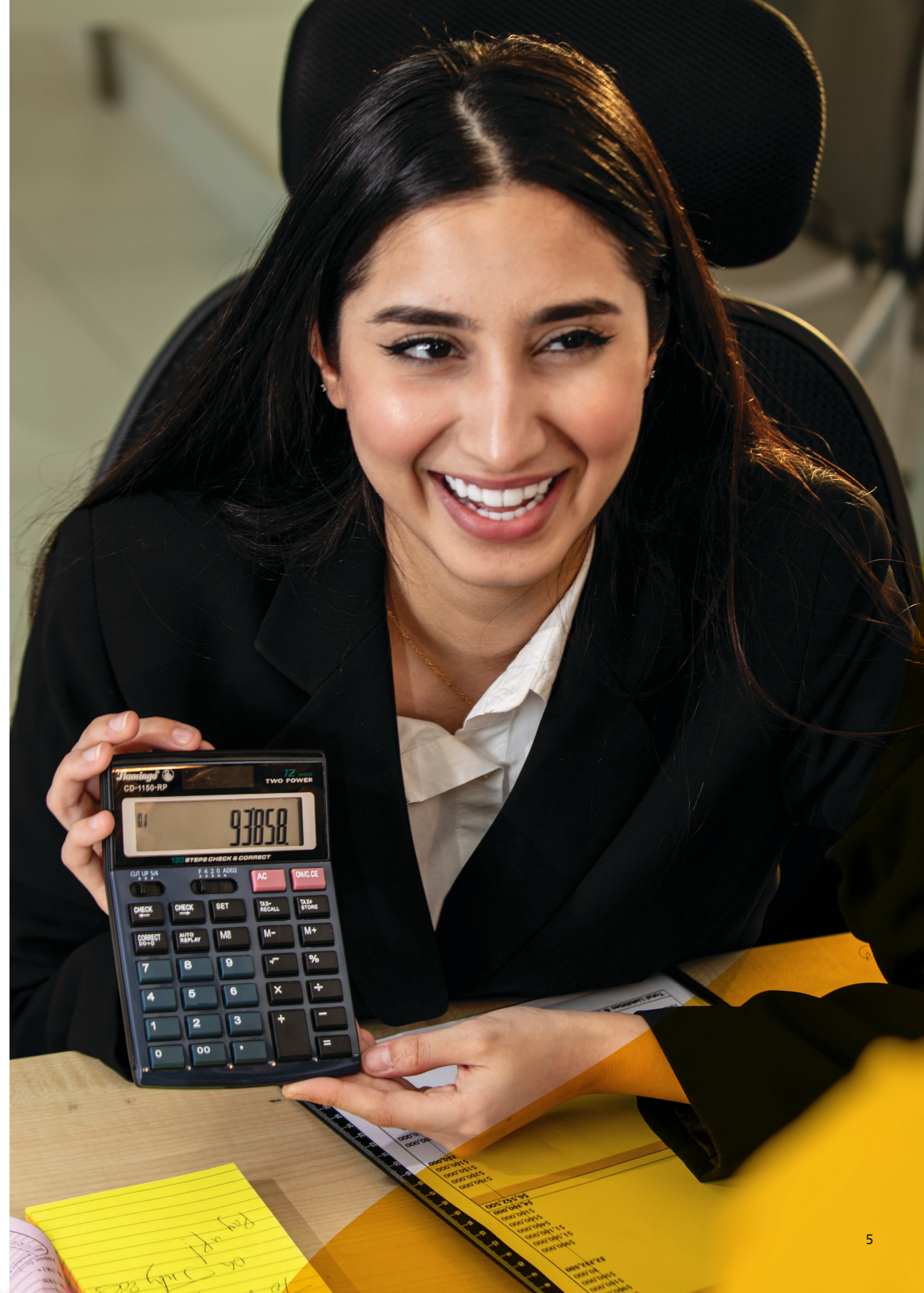


Tuition Fees

Credit Hour Fees	Abu Dhabi Campus	Al Ain Campus
Faculty of Business	1150	1050
Faculty of Media & Public Relations	1200	1050
General Education	1100	990
Faculty of Engineering	1550	N/A
Faculty of Medical & Health Sciences (Health Care Management)	1300	1050
Faculty of Medical & Health Sciences (Health Information Management)	1300	N/A
Faculty of Medical & Health Sciences (LAB and Medical Diagnostic Imaging)	1350	1150
Faculty of Medical & Health Sciences (Respiratory Care & Emergency Medical Care)	1400	N/A
Faculty of Information Technology	1200	990

Other Fees

Admission (First semester)	500 AED / One time
Registration (Long semesters)	500 AED / Semester
Registration (Short semesters)	250 AED / Semester
Books and Study Materials	300 AED / Course
Student Services (Long semesters)	650 AED / Semester
Student Services (Short semesters)	325 AED / Semester
IT Lab	600 AED / Course if applicable
Studio / Lab	150 AED / Semester if applicable
Diploma Certificate	200 AED / One time
Bachelor Certificate	200 AED / One time
Graduation (First semester payment)	500 AED / One time
Health Services (Long semesters)	100 AED / Semester
Health Services (Short semesters)	50 AED / Semester
English Level	3300 AED for each level





Billing and Invoicing

The following arrangements apply to College fee billing and invoicing:

- Invoices will be issued to students on completing registration (and are subject to change until the end of add/drop period).
- Invoices will include the approved schedule of fees and other charges.
- Tuition fees will be calculated based on the approved rates per credit hour and the number of credit hours the student has registered for.
- Invoices will comply with Federal Tax Authority (FTA) laws and regulations.

Payment Methods

- Payment through online payment gateway
- Bank transfer
- Payment by credit/debit card at cashier counter
- Payment of cash at cashier counter
- Payment by current date/post-dated cheques at cashier counter

Payment Schemes

- Single payment for semester tuition fees
- Installment payments plan, scheduled as follows:

Long Semesters			
Installment #	% of payment	Method of Payment	Payment Terms
1st payment	25%	Online/Card/Cash	On Registration
2nd payment	25%	Online/Card/Cash/PDC	Week 4
3rd payment	25%	Online/Card/Cash/PDC	Week 8
Final payment	25%	Online/Card/Cash/PDC	Week 12

Short Semesters			
Installment #	% of payment	Method of Payment	Payment Terms
1st payment	50%	Online/Card/Cash	On Registration
2nd payment	50%	Online/Card/Cash/PDC	Week 5

- Students will be strongly recommended to submit post-dated checks (PDCs) at the beginning of each semester.
- Any exception to the payment scheme schedules will be subject to approval by the Finance Manager and Accounts Receivable Supervisor which will only be given where the student has a good prior payment record and is in good academic standing.





College students are entitled to claim refund of fees paid for courses dropped in the semester add/drop period as follows:

Long Semesters	
Drop Request Period	Course Fee Refund
Add/Drop Period 1st & 2nd weeks	100%

Short Semesters	
Drop Request Period	Course Fee Refund
Add/Drop Period 1st week only	100%

- The College Application Fee is not refundable. Full payment of tuition fees is required if a student withdraws or postpones studies after the add/drop period.
- Fees will not be refunded in the following circumstances:
 - To students who withdraw or drop courses after the add/drop period.
 - To students dismissed for disciplinary issues or poor academic performance.
 - To students who receive an official College letter confirming registration for the new semester and wish to drop courses before the add/drop period.
- Where fees have been paid in advance (in full or in part, either by the student or the sponsor) and the student withdraws before the end of the add/drop period and there is no pending balance in the student account, an application for refund of fees paid may be submitted and will be granted.
- Where a student has paid (in full or in part) and the fees are subsequently paid by the student's sponsor, an application for refund of fees paid by the student may be submitted and will be granted.
- Where required textbooks (hardcopy or E-book) for the semester are unavailable in the bookstore, refunds of 50% of the book/study material fees will be credited back to the student account.
- In other exceptional circumstances, students may submit a refund application (with all supporting documents) to the Accounts Receivable Department. The Financial Aid Committee will evaluate the case and may approve or reject it.





Sponsored Students



- An official communication approval letter that includes the starting date/semester must be provided by the sponsor stating that the student is awarded a full/part sponsorship.
- The College must confirm and acknowledge to the sponsor party the receipt of the student sponsorship award (if applicable).
- The College and the student must comply with all sponsor requirements (e.g. number of credit hours per semester, minimum CGPA, etc).
- Sponsored students are personally responsible for paying fees in the following circumstances:
 - Any other fees not covered by the sponsor.
 - If the student does not comply with all sponsor requirements.
 - If a sponsorship agreement is cancelled.



General Terms & Conditions

- Students are responsible for fulfilling their financial obligations to pay tuition and other fees by the College deadline(s).
- At the beginning of each semester, each student must either pay their fees in full or (at minimum) make a down-payment as shown in Payment Methods and Schemes section.
- If a student does not meet the College payment deadline(s), the following actions will be taken:
 - SIS account for student services will be deactivated.
 - Final exams results will be withheld.
 - Students will not be allowed to register for the next semester.
- If a student withdraws permanently they must pay any outstanding fee balance.
- All College tuition fees and non-tuition fees are subject to 5% VAT, except where the item is exempt according to the Federal Tax Authority (FTA).
- The College reserves the right to change or update any tuition or non-tuition fee during the academic year. The fee schedule will be updated and students will be informed of the change prior to the start of the semester in which the new fees apply.





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